

All Verizon vendors including landlords must first register to gain access to the Verizon Landlord Service Portal.

Go to <https://www.verizon.com/suppliers>

1. Click 'Register' in the left column.



BUSINESS

SUPPLIERS PORTAL HOME

## Verizon Suppliers Community

<b>Related Link</b>
<a href="#">Supplier Diversity</a>
<b>Supplier Interface</b>
<a href="#">Sign In</a>
<a href="#">Register</a>



Suppliers are critical to the success of our business and the customers we support. Verizon relies on its suppliers to provide the products and services we need to deliver high growth communications services to our customers when they need them, and at a price they can afford.

Verizon awards business to suppliers based on a competitive procurement process, focusing on continuous improvement in technologies, practices, quality, service and total cost. The Strategic Sourcing Organization manages the acquisition of products and services, and serves as the primary interface to our internal organizations for all supplier interactions.

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You may access key links from our Supplier Interface now. If you are one of Verizon's suppliers currently registered to this site, you may click on [Sign In](#) to access your supplier applications, or if you are new to this site, you may click on [Register](#) to request access to available applications.

## Contractual Requirements for Suppliers

Several Verizon guidelines and contractual requirements documents are available for review on this site:

- [Authorized Vendor Brand Requirements](#)
- [Background Check Requirements for Suppliers](#)
- [Diversity Requirements for Suppliers](#)
- [General Information Security Requirements for Suppliers](#)
- [International Data Processing Exhibit](#)
- [International Freight Routing Guide](#)
- [Quality Standards and Procedures and Complaints](#)
- [Reimbursable Expense Guidelines for Suppliers](#)
- [Sustainability](#)
- [Training Terms and Standards](#)
- [Transportation and Routing Instructions and Requirements for the United States](#)

[Sign In](#) to review these documents or if you are new to this site, please click on [Register](#) and request access to the vSource application.

## Verizon Licensee Community

2. Check the box next to VZW Service Portal for Landlords and click 'Register'.

**verizon<sup>✓</sup>** BUSINESS

SUPPLIER PORTAL HOME

## Become a Supplier Member

Registration is easy

These are the steps to register.

- This page is for new members only. Please sign in if you are an existing member.
- Select the application(s) you wish to register with.
- Enter your registration data on the registration page.
- Your registration information will be validated by an application administrator.
- You will be sent an email(s) confirming your registration.
- Once confirmed, you can start accessing your records online.

Please select the application(s) you want to register for:

<input type="checkbox"/> vendorLink	<a href="#">vendorLink Support</a>
<input type="checkbox"/> COEI	<a href="#">COEI Support</a>
<input type="checkbox"/> Supplier Scorecard	<a href="#">Supplier Scorecard Support</a>
<input type="checkbox"/> VendorAccess	<a href="#">VendorAccess Support</a>
<input type="checkbox"/> MSolv	<a href="#">MSolv Support</a>
<input type="checkbox"/> eMOP	<a href="#">eMOP Support</a>
<input type="checkbox"/> SRM - Plug-in-Cards Only	<a href="#">SRM Support</a>
<input type="checkbox"/> Verizon Dispatch Window	<a href="#">Verizon Dispatch Window Support</a>
<input type="checkbox"/> vSource	<a href="#">vSource Support</a>
<input type="checkbox"/> MASTARS	<a href="#">MASTARS Support</a>
<input type="checkbox"/> vLicense	<a href="#">vLicense Support</a>
<input type="checkbox"/> VZW Transport eSourcing System - TESS	<a href="#">VZW Transport eSourcing System - TESS Support</a>
<input type="checkbox"/> VZW FUZE-NEPA	<a href="#">VZW FUZE-NEPA Support</a>
<input type="checkbox"/> VZW Service Portal for Landlords	<a href="#">VZW Service Portal for Landlords Support</a>
<input type="checkbox"/> VZW Quick Bid System	<a href="#">VZW Quick Bid Support</a>
<input type="checkbox"/> VZW Site and Project Management	<a href="#">VZW Site and Project Management Support</a>
<input type="checkbox"/> Site Acquisition and Legal Counsel Vendor Access for Fuze RE Portal	<a href="#">Site Acquisition and Legal Counsel Vendor Access for Fuze RE Portal Support</a>
<input type="checkbox"/> Repairs	<a href="#">Repairs Support</a>
<input type="checkbox"/> OSP Site Survey Scheduler	<a href="#">OSP Site Survey Scheduler Support</a>

3. Create a User ID and Password. (NOTE: Passwords are case sensitive.) Write these down and keep them where you can reference them later. Follow the Password instructions for creating a new password. This is needed to protect your private information.
4. Complete the Personal Questions section. If you need to change your password or forget it in the future you will be required to provide the answers you enter here.
5. Enter your contact information then click the Red Envelope to get a pin number by email. Once you receive a pin by email copy and paste it here. (NOTE) The Pin will expire after 15 minutes requiring a second pin be requested.
  - a. NOTE: You may have to reenter your password. If you forgot the password you created earlier, you can create a new one at this point since it is prior to submission.
6. Once you are finished click 'next' to continue.



SUPPLIER PORTAL HOME

### Register for the Suppliers Interface

Registration Details

Please use Internet Explorer or FireFox browser for the Supplier Registration Process

All fields are required. Please do not leave anything blank.

User ID :  Minimum 8 alpha-numeric characters. Maximum 24 characters. Do not enter any spaces.

Password :  Minimum 8 characters, at least one uppercase letter, one lowercase letter and one number. Maximum 18 characters. Do not enter any spaces.

Confirm Password :

(Required to confirm your identity if you forget your password)

Secret Question 1 :  ▼

Secret Answer 1 :

Secret Question 2 :  ▼

Secret Answer 2 :

Secret Question 3 :  ▼

Secret Answer 3 :


First Name :

Last Name :

Phone :  (Domestic: 123-456-7890 International: +41 22 730 5989)

Email Address :  Enter PIN Below:

Confirmation Email :

 **Email PIN** (Please use Internet Explorer or FireFox browser to ensure receipt of PIN) A PIN has been sent to your email.



If the passcode you receive is rejected as 'Invalid' click to get a second passcode and enter it.  
(This rarely happens)

7. Complete this page and click 'next' when complete. Please use at least one accurate contract number and location.

## Register for the Suppliers Interface.

Verizon Wireless Cell Site Landlord Portal

\*\* Fields are required.

\*\* Lease Contract Number :  [Hint](#)

\*\* Site Street Address :  [Hint](#)

\*\* Site City :

\*\* Site State :

\*\* Site Zip Code :

\*\* Are you the owner / Lessor named in the Lease?  Yes  No

\*\* Please provide your name or company name as it appears on the Lease :  I do not know the Name on the lease  
 The name is below :  [Hint](#)

\*\* Do you have a Property Management Company handling your lease?  Yes  No

\*\* Please provide the name of Management Company :  Not Applicable  
 I do not know the Management Company Name  
 The name is below :

\*\* If you are receiving a rent payment from Verizon, please provide your vendor number :  Not Applicable  
 I do not know the Vendor Number  
 The Vendor Number is below :  [Hint](#)

\*\* Please provide check number or payment reference number from your last payment received :  Not Applicable  
 I do not know the reference number  
 Check Number  
 EFT Payment Reference Number  
 [Hint](#)

\*\* Please provide the Payee Name as it appears on your check :  Not Applicable  
 I do not know the Payee Name  
 The Payee Name is below :  [Hint](#)

8. Once you have successfully completed the registration you will see a confirmation message on the screen.

NOTE: You will not be able to log on until you receive a confirmation message that your registration has been accepted. You will then be able to log into the portal using the User ID and Password you created in registration.

To log in:

Go to <https://www.verizon.com/suppliers>



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