## Contents

Welcome ............................................................................................................................................................................................................. 4

Initial setup ........................................................................................................................................................................................................ 4

Connecting the phone to power and Ethernet ........................................................................................................................................................................................................ 4
  Viewing E911 location information ............................................................................................................................. 4
  Configuring Wi-Fi via phone user interface ................................................................................................................... 5

Getting to know your desk phone ................................................................................................................................................................................... 6
  Hardware components .......................................................................................................................................................... 6
  Navigating the display ....................................................................................................................................................... 7
  Indicators and notifications .................................................................................................................................................. 7

Customizing your desk phone .................................................................................................................................................................................. 7
  About Basic settings ....................................................................................................................................................... 7
  Language preferences ..................................................................................................................................................... 7
  Time and date ................................................................................................................................................................. 8
  Display settings ........................................................................................................................................................... 8
  Sound settings ............................................................................................................................................................... 8
  Line keys ......................................................................................................................................................................... 9
  Speed dial configuration of a line key .......................................................................................................................... 9
  Intercom key setup ...................................................................................................................................................... 9
  Using the Intercom key ............................................................................................................................................... 9
  Voice Mail setup ....................................................................................................................................................... 10

Basic call features ................................................................................................................................................................................... 10
  Make outgoing calls ...................................................................................................................................................... 10
  Manage multiple lines ................................................................................................................................................ 10
  Receive incoming calls ............................................................................................................................................... 10
  Ignore a call ............................................................................................................................................................... 10
  End a call ................................................................................................................................................................. 10
  Hold a call ............................................................................................................................................................... 10
  Resume a call .......................................................................................................................................................... 10
  Mute/unmute your phone's microphone .................................................................................................................... 10
  Redial ........................................................................................................................................................................ 10
  Redial last number ................................................................................................................................................ 11
  Block a call ............................................................................................................................................................. 11
  Bridge Line ............................................................................................................................................................. 12
  Call Barge ............................................................................................................................................................... 12
  Remote Group Pickup ............................................................................................................................................. 12
  Call Forwarding .................................................................................................................................................. 12
  Call Move ............................................................................................................................................................... 13
  Call Park and Retrieve ........................................................................................................................................... 13
Welcome

The Verizon T46S IP desk phone is a Voice over IP (VoIP) business phone with nine programmable line keys. The desk phone and the line keys support the integrated service features of One Talk from Verizon. The T46S features work the same way on your desk phone, smartphone and tablet computers.

Initial setup

If your T46S desk phone was not connected and set up by your IT account administrator, verify the following with your administrator:

1. You have a One Talk number
2. Your user information has been updated in the One Talk Admin Portal with your 911 address and email address
3. Your number has been included in any business group features

Connecting the phone to power and Ethernet

Power

You have two options for power: AC power (wall outlet) or Power over Ethernet (PoE). Your system administrator will advise you which to use.

Network

Connect the included standard Ethernet cable (or other standard Ethernet cable) between the internet port on the phone and the port on the wall or on your PoE-capable switch/hub device.

Startup

After your phone is powered on, the system boots up and performs the following steps:

Dynamic Host Configuration Protocol (DHCP)

The phone attempts to contact a DHCP server in your network to obtain valid IPv4 network settings by default.

Automatic phone initialization

When your One Talk phone is connected to the network and powered on, it will automatically start the initialization process. The LCD screen displays: "Initializing, please wait during this process." The phone finishes the initialization by loading the saved configuration.

The desk phone is ready for use.

Viewing E911 location information

Enhanced 911 (E911) is a location technology that enables emergency responders to know the geographical location of a caller who dials 911. Your One Talk account administrator will configure your location. Contact your administrator if your E911 address is missing or inaccurate.

Note: This device will not function unless an initial E911 address has been added.

To view your 911 address, press the Address line key to the right of the LCD screen.
Configuring Wi-Fi via phone user interface
To access Basic settings:

1. Press the **Menu** soft key while the phone is idle
2. Use the navigation keys to navigate to Basic settings and press the **Enter** soft key to select
3. Scroll to Wi-Fi and press the **Enter** soft key
4. Press the **Switch** soft key to turn Wi-Fi on
5. Press the **Save** soft key. The phone will automatically search for available wireless Wi-Fi networks in your area
6. Select an available wireless network from the list of available networks
7. Press the **Connect** soft key to connect to the wireless network
8. If the network is secure, enter its password in the **Password** field and then tap the **OK** soft key
## Getting to know your desk phone

### Hardware components

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
</table>
| 1 LCD screen | Displays info about calls, messages, soft keys, time, date and other relevant data, such as:  
  - Caller ID  
  - Call duration  
  - Icons  
  - Missed call and second incoming caller information  
  - Prompt text  |
| 2 Power indicator LED | Indicates the status of phone power and some phone features (such as whether they are on or off) |
| 3 Line keys | Can be programmed to activate up to three accounts and have phone features assigned to them |
| Mute key | Toggles to indicate whether a feature is muted or not |
| Headset key | Toggles and indicates whether the phone is in headset mode or not |
| Message key | Accesses your Voice Mail messages |
| Hold key | Place an existing call on hold |
| Redial key | Redials a previously dialed number |
| Transfer key | Transfers a call to another number |
| 4  |  |
| 5 Speakerphone key | Toggles unit into hands-free speakerphone mode |
| 6 Volume key | Adjusts the volume of the handset, headset, speaker and ringer |
| 7 Keypad | Provides the digits, letters and special characters in context-sensitive applications |
| 8 | Allows you to scroll through the displayed information |
| 9 Soft keys | Can be customized as shortcuts to specific features |
| 10 Cancel key | Cancels actions or rejects incoming calls |
| 11 OK key | Confirms actions or answers incoming calls |

---

### Diagram of the desk phone

1. LCD screen  
2. Power indicator LED  
3. Line keys  
4. Mute key  
5. Speakerphone key  
6. Volume key  
7. Keypad  
8. OK key  
9. Soft keys  
10. Cancel key  
11. OK key
Navigating the display

<table>
<thead>
<tr>
<th>Status</th>
<th>1 - IPv4 Address:</th>
<th>10.0.1.16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2 - IPv6 Address:</td>
<td>::/0</td>
</tr>
<tr>
<td></td>
<td>3 - MAC:</td>
<td>80:3E:C0:23:46:39</td>
</tr>
<tr>
<td></td>
<td>4 - Wi-Fi Mac:</td>
<td>80:3E:C0:06:C3:3E</td>
</tr>
<tr>
<td></td>
<td>5 - Firmware:</td>
<td>66.81.21.152</td>
</tr>
</tbody>
</table>

Indicators and notifications

LED light status:

Power indicator LED

<table>
<thead>
<tr>
<th>LED status indicator</th>
<th>What it means</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solid red</td>
<td>The phone is initializing.</td>
</tr>
<tr>
<td>Fast flashing red</td>
<td>The phone is ringing or downloading configuration files.</td>
</tr>
<tr>
<td>Slow flashing red</td>
<td>The phone is receiving a voicemail message.</td>
</tr>
<tr>
<td>Off</td>
<td>The phone is not in use.</td>
</tr>
</tbody>
</table>

Line key LED

<table>
<thead>
<tr>
<th>LED status indicator</th>
<th>What it means</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solid green</td>
<td>The line is in use on current device.</td>
</tr>
<tr>
<td>Solid red</td>
<td>The line in use but on another device.</td>
</tr>
<tr>
<td>Slow flashing red</td>
<td>The line has been placed on hold from another device.</td>
</tr>
<tr>
<td>Fast flashing green</td>
<td>The line is receiving an incoming call.</td>
</tr>
<tr>
<td>Slow flashing green</td>
<td>The call is placed on hold from current device.</td>
</tr>
<tr>
<td>Off</td>
<td>The line is inactive.</td>
</tr>
</tbody>
</table>

Customizing your desk phone

About Basic settings

Setup and preference options for the following can be found in the Basic settings menu:

- Language preferences
- Time and date
- Display settings
- Ringtone and keypad sound settings

To access Basic settings:

1. Press the Menu soft key while the phone is idle
2. Use the keys to navigate to Basic settings and press to select

Language preferences

The default language on the phone's user interface is English.

To change the language of the phone interface:

1. Press the Menu soft key to open the main menu
2. Use the keys to navigate to and select Settings
3. Use the keys to navigate to and select Basic
4. Use the keys to navigate to and select Language
5. Scroll to your preferred language, highlight and select it
**Time and date**

Time and date are displayed in the middle of the status bar. You can also set your preferred formats for displaying time and date in the Time & Date settings screen. The phone is defaulted to SNTP so as to synchronize the time zone with the provided 911 address.

**To navigate to the Time & Date settings screen:**
1. Press the Menu soft key to open the main menu
2. Select Settings
3. Use the OK keys to navigate to Basic settings and press OK to select
4. Scroll to Time & Date and press OK to select

**To configure the time zone to synchronize with the address entered in the Admin Portal (SNTP):**
1. From the Basic settings screen, highlight Time & Date and press OK
2. Scroll to SNTP settings and press OK to select
3. Press the Save soft key to accept the changes

**To set time and date format preferences:**
1. From the Basic settings screen, scroll to Time & Date Format and press OK to select
2. Scroll to Time & Date Format and press OK to select your preferred formats
3. Scroll to select Hour, Clock or Date format. To change the format, press to find, highlight and select desired format. Press the Save soft key to accept the changes

**Display settings**

**To change backlight duration:**
You can set the time duration for the backlight of your desk phone as Always ON, Always OFF or several other options. For example, you can have your display switch to low-light mode after a period of inactivity. You can also turn off the backlight completely when inactive. To set backlight levels and duration of inactivity before switching to low light or turning the backlight off:
1. From Display settings, scroll to Backlight and press OK to select
2. Scroll to Backlight Active Time and select one of the following to choose your preferred time: Always ON, Always OFF, 15 sec, 30 sec, 60 sec, 120 sec, 300 sec, 600 sec or 1800 sec
3. Press Save

**Sound settings**

**Call volume**
Press on the phone console to adjust the volume of the receiver when you are on a call (using the handset, speakerphone or headset).

**Ringer volume**
Press on the phone console to adjust the volume of the ringer when the phone is idle.

**Ring tones**

1. From Sound settings, scroll to Ringtone and press to select
2. Highlight the desired line
3. Press then select the desired ringtone and press Save. If there are multiple lines on the desk phone, you can elect to assign one ringtone for all lines by selecting Common AES or assign a different ringtone for each line
4. Scroll to preview ringtone options and press the Save soft key to select

**Keypad tones (key tones)**
Keypad tones, or key tones, give you the option of hearing sounds each time you depress a key on the keypad. To activate key tones:
1. From Sound settings, scroll to Key tones and highlight it to select it
2. Use the Switch soft key to enable or disable Key tones, and press the Save soft key to accept the changes
**Line keys**

Your T46S comes with nine configurable line keys. You can use them to create one-button speed dials for frequently dialed numbers.

To view all lines, press the 1 2 3 pages key on the idle screen to toggle to additional line key pages.

**Speed dial configuration of a line key**

**To configure a speed dial key:**

1. Press and hold an unused line key (for about five seconds)
2. Use or the Switch soft key to scroll through the type of line keys available until you locate Speed Dial
3. Scroll to complete each of the following fields:
   - **Account ID:** Select the phone line to associate with this line key
   - **Label:** Enter the name you would like displayed on the line key label
   - **Value:** Enter the phone number you would like this line key to dial
4. Press the Save soft key to accept your changes.

You can now use this line key to speed dial this contact.

**Intercom key setup**

1. From the Home screen, press and hold an empty soft key
2. From the Type field, press the Intercom soft key
3. Enter the appropriate information then press the Save soft key
   - **Label**
   - **Value** (extension number)

You will get a prompt to enter the extension number if left blank.

**Using the Intercom key**

**General information:**

- If you attempt to use speed dial to dial the extension needed for an intercom call, your phone will display an error message. You must enter the extension manually if no extension is defined in the Intercom line key
- Intercom calls do not have a standard ring. You'll hear a beep, and the intercom call will be auto-answered
- Desk phones with the Do Not Disturb (DND) feature enabled do not receive intercom calls. If no other desk phones share the One Talk phone number, the intercom call is directed to voicemail
- If there are additional desk phones sharing the same One Talk phone number (where DND is not enabled), those devices receive the intercom call. There is no way to tell which desk phone will receive the intercom call if multiple desk phones are sharing the same One Talk phone number

**To use a dedicated Intercom line key when extension is not defined:**

1. From the Home screen, press the soft key next to the Intercom label
2. The Intercom is now connected
Voice Mail setup
1. Press the message key on the phone console
2. Select your preferred language
3. Create a four-digit passcode
4. At the voice prompt, record your name
5. Select a greeting, either personalized or standard
See “Basic Voicemail User Guide” for more information.

Basic call features

Make outgoing calls.
From the handset:
Pick up the handset, enter the phone number and press the Send soft key.
Using the speakerphone:
With the handset on-hook, press , enter the number and press the Send soft key.
From a headset:
With the headset connected, press to activate the headset mode, enter the number and press the Send soft key.
From your Call History:
1. Press the History soft key
2. Press or to switch between All, Placed, Received, Missed and Forwarded call lists
3. Press or to select the desired entry
4. Press the Send soft key
From your directory:
1. Press the Directory soft key
2. Select the desired contact group and press the Enter soft key
3. Press or to find and highlight the desired number
4. Press the soft key to dial out the number

Manage multiple lines.
The telephone number assigned to your desk phone gives you three different lines you can use to place and receive calls. Each line is represented by a line key with your One Talk number. You can use these lines to simultaneously hold three separate conversations or conference in up to six participants. To move between the lines, place the current one on hold and press the desired line.

Receive incoming calls.
When not already on a call:
• Using the handset: Pick up the handset
• Using the speakerphone: Press
• Using the headset: Press
While on a call or the line is otherwise in use:
Press the corresponding incoming line key to answer the call. Alternatively, press Hold to place the current call on hold, then press Answer to pick up the incoming call. Or press Ignore to trigger your Call Forwarding preferences.
You can also activate Do Not Disturb mode to turn off ringing and automatically ignore calls by pressing the DND soft key.

Ignore a call.
Press Ignore during an incoming call when you wish to trigger the call forwarding options you configured for Call Forward Busy or Call Forward No Answer.

End a call.
Using the handset:
1. Press the End Call soft key
2. Hang up the handset
Using the speakerphone:
Press the End Call soft key.
Using the headset:
Press the End Call soft key.

Hold a call.
Press the Hold soft key during a live call.

Resume a call.
If there is only one call on hold, press the Resume soft key. If there is more than one call on hold, press or to select the desired call, then press the Resume soft key.

Mute/unmute your phone’s microphone.
Press during a call.

Redial.
1. Press to enter the placed call list
2. Press or to select the desired entry
3. Press or the Send soft key
Redial last number.
Press twice when the phone is idle to dial out the last dialed number.

Block a call.
There are two ways to block incoming calls from ringing on your phone:

- Anonymous Call Rejection blocks incoming calls that restrict the display of their outgoing caller ID information
- Blacklisting allows you to specify contact names and Call History numbers from which you do not wish to receive calls

To enable Anonymous Call Rejection:
1. Select the Features line key
2. Scroll to navigate to and select Anonymous Call Rejection
3. Press to turn the feature on or off

To blacklist a contact:
From your directory:
1. Press the Directory soft key while the phone is idle
2. Locate the contact you wish to blacklist by selecting All Contacts or the group to which the contact belongs
3. Use to navigate to the contact and press the Options soft key
4. Select Add to Blacklist

From your Call History:
1. Press the History soft key
2. Select the caller you want to blacklist
3. Select Options
4. Select Add to Blacklist and press OK
To remove a contact from a blacklist:
1. Press the Menu soft key while the phone is idle
2. Press the Directory soft key, then press Blacklist
3. Scroll to highlight the contact you wish to unblock and press Options
4. Select Add to Contacts and press to accept the change

Monitoring and answering a bridged line:
1. When a call is made to a bridged line, it will appear on your screen
2. Press the appropriate line key to answer the call. The monitored phone's status display will now show that the line is busy
   Once a call is answered on a bridged line, you will have access to the same features that are available on your own desk phone line.

Call Barge
Any bridged line or other device that shares a number with you can use the Call Barge feature to join a call in progress. Call Barge is especially useful for admins when it is urgent that a manager be reached immediately.
   To use Call Barge, your account administrator must configure the barge function in the One Talk Admin Portal.

To barge in on a call to your One Talk number or Bridge Line:
1. Press and hold the in-use line key for approximately five seconds*
2. Press the Barge In soft key to barge in on the active call
   *The Line Key indicator will light steady green when the line is busy (on an active call).

To set a warning tone during Barge In:
One Talk can be configured to notify you when another user barges in on a call. For more information, refer to the User Portal Guide or contact your systems administrator.

Remote Group Pickup
One Talk helps ensure that calls are answered by associating lines with groups such as company departments. If your administrator has assigned your line to a specific group, Remote Group Pickup enables you to remotely pick up a group member's ringing line from your own desk phone.
   Dial **98 from your desk phone to remotely pick up a group member's ringing line.

Call Forwarding
This feature allows incoming calls to automatically ring another phone number or to be sent directly to Voice Mail, depending on your preferences. The following options are available:

Call Forward Always
Forwards all calls made to your One Talk phone number to an alternative phone number. Calls can be forwarded to any domestic U.S. toll or 800 number.

Call Forward Busy
Forwards calls to an alternative number when your One Talk number is busy. Calls can be forwarded to any domestic U.S. toll or 800 number.
Call Forward No Answer
Forwards calls to an alternative phone number when there is no answer at your One Talk number.

Call Forward to Voice Mail
Automatically forwards calls made to your One Talk phone number to your Voice Mail box when one of your optional preferences above (Always, Busy, No Answer) is set.

To set forward-to phone number and configure Call Forwarding preferences:
1. Select the Features line key
2. Scroll and select Call Forwarding
3. Scroll to find and select your forwarding preference (Always Forward, Busy Forward or No Answer Forward) and click
4. Use the keys to enable/disable
5. If enabling, scroll to the Forward To: field and enter the number to which you want your calls forwarded
6. When you are finished, select the Save button

Call Move
If your One Talk number is shared with other devices, when you are on a live call, you can move from your desk phone to your mobile device or tablet and from your other devices to your desk phone without disconnecting.

To change phones:
1. Place the call on hold by pressing the Hold soft key
2. On your mobile device, tap the Active Call icon then select Retrieve to continue the call

To retrieve a call:
- Press the Retrieve soft key
- The user will receive audio and visual notification of the parked call
- The call can be retrieved by dialing **88 + extension
**Caller Line ID Block**
You can opt to place outgoing calls anonymously by pressing **67** prior to dialing. This will prevent your phone number or any other caller ID information from appearing on the recipient’s display.

**Conference calling**
You can use any of your lines to hold a one-person conversation or a conference call. While on a call:
1. Press the **Hold** soft key during an active call. Then press **New Line**
2. Enter the number of the second party, and then press the **Send** soft key
3. Press the **Conference** soft key again when the second party answers. All parties are now joined in the conference
4. Repeat steps 1 to 3 to hold up to a six-way conference call

**Do Not Disturb**
Rejects incoming calls automatically. If no other devices share the One Talk number, callers can be forwarded to Voice Mail when DND is enabled.
1. Select the button that is under DND on your phone display
2. A DND icon will display at the top of the screen. Press the button under DND to toggle the feature on or off

---

**Transferring calls**
You may transfer an active call to any other phone number (it does not have to be a One Talk number). There are three transfer options: Consultative Transfer, where you have an opportunity to speak with the called party before transferring the call for pickup; Direct Transfer, where the current active call is transferred with no dialog between you and the called party; and Direct Transfer to Voice Mail.

**Consultative Transfer**
While on a call:
1. Press the **Transfer** soft key; this will place the other party on hold
2. Use the dial pad to enter the number (extension or 10-digit number)
3. Press **Consult**; you will be connected and can inform the called party of the pending transfer
4. Press **Transfer** to complete

**Direct Transfer**
While on a call:
1. Press the **Transfer** soft key; this will place the other party on hold
2. Use the dial pad to enter the number (extension or 10-digit number)
3. Press **Direct**

**Direct Transfer to Voice Mail**
Direct Transfer to Voice Mail enables you to transfer a call to someone else’s voicemail.
1. Press the **Transfer** soft key during an active call. This will place the call on hold
2. Press **55**, then enter the 10-digit phone number or extension to which you want to transfer the call
3. Press the **Direct** soft key to complete the transfer

**Call History**
Call History maintains a list of all calls that were missed, placed, received and forwarded. You can view your Call History, place a call, add a contact or delete entries from the Call History list. Call History can be accessed from the idle screen or main menu.

**View Call History.**
1. Select the **History** soft key
2. Scroll to navigate through the Call History
3. When the desired phone call is highlighted, press one of the four soft keys beneath the screen to select your desired function: Back (to return to the previous menu), Delete, Options (Detail, Add to Contacts, Add to Blacklist) or Send (to call the number)
Local Directory

To add a contact:
1. Press the Directory soft key when the phone is idle, and then press All Contacts
2. Scroll to navigate to the desired directory group and select
3. Press the Add soft key to add a contact
4. Enter a unique contact name in the Name field and contact numbers in the corresponding fields
5. Use the key to enter other information (work number, mobile number, etc.)
6. Press the Add soft key to accept the change

Delete an individual call log.
1. Tap the keys to find and highlight the call log you wish to delete
2. Select Delete

Delete all or a subset of all call logs.
1. Tap the key
2. Select Options
3. Select Delete All
4. Select

Blacklist a number from your Call History/remove a number from your blacklist.
See “Advanced Call Features > Block a call > Blacklist a call.”

Contact management
The built-in phone directory can store the names and phone numbers of your contacts. You can store up to 1,000 contacts and 48 groups in your phone’s local directory. You can add new groups and contacts; edit, delete or search for a contact; and dial a contact number directly from the local directory. Contacts can also be moved between groups.
4. Edit the contact information using the ▲ key to select the desired contact fields you wish to change.

5. Press the **Save** soft key to accept the change(s).

To delete a contact:

1. Press the **Directory** soft key when the phone is idle, and then press **All Contacts**.
2. Highlight the contact you wish to delete.
3. Press the **Options** soft key and select **Delete** from the prompt list.
4. Press the ▼ soft key when the LCD screen prompts, “Delete selected item?”.

To blacklist a contact from your directory:

See “Advanced Calling Features > Block a call > Blacklist a contact from your directory.”
To create a group:
1. Press the **Directory** soft key
2. Select **Add Group**
3. Using the keypad, enter a group name
4. Use the <key> key to scroll to and select a ringtone to assign to the group (if desired)
5. Once you are finished editing, select **Add**

To delete a group:
1. Press the **Directory** soft key
2. Select the desired contact group
3. Press the **Option** soft key and then select **Delete** from the prompt list
4. Press the <key> soft key to confirm the deletion or the **Cancel** soft key to cancel

To remove a contact from blacklist:
1. Press **Menu** and then the **Directory** soft key
2. Select the **Blacklist** folder
3. Select **Options**
4. Highlight **Add to Contacts** and tap the <key> soft key
5. Highlight **Move selected to contacts** and tap the <key> soft key

Groups
Groups are a great way to organize large lists of contacts, such as by function or department. Groups help you more quickly find the individual(s) you need to reach. You can even assign each group its own distinctive ringtone. You can edit, delete and blacklist group contacts and move contacts to different groups.
**To assign a contact to a group:**

1. Press the **Directory** soft key, then press **All Contacts** or the group to which the contact belongs
2. Scroll ⬆️⬇️ to highlight the contact you wish to edit.
3. Press the **Options** soft key and select **Detail** from the prompt list
4. Scroll ⬆️⬇️ to Group field and ⬅️➡️ to select the desired group
5. Press the **Save** soft key to accept the changes

**To move a contact to a different group:**

1. Press the **Directory** soft key, then press **All Contacts** or the group to which the contact belongs
2. Scroll ⬆️⬇️ to highlight the contact you wish to move, then press **Options**
3. Press **Detail**, select a different group and press **Assign to Group**

**Voice Mail**

**To retrieve Voice Mail messages:**

Press the 🔗 message button on the desk phone console.

**System status, troubleshooting and other settings**

**To check phone status:**

1. Press the **Menu** soft key
2. Scroll ⬆️⬇️ to navigate to and select **Status**. Basic info will appear: IP Address, MAC Address, Firmware Version
3. Select **More** to see other information: Network (IPv4 and MAC addresses), Phone (configuration information, product ID and MAC address), and Account information (number of the phone and accounts associated with it)
4. Scroll ⬆️⬇️ to navigate to and select the info you would like to view and select ✅
To reboot the phone:
1. From Advanced Settings, scroll to Reset & Reboot and press to select.
2. Press the OK soft key to confirm.
Note: Alternatively you can press and hold the X below the key for 10 seconds and then press OK to confirm the reboot.

Rebooting or resetting phone
These are advanced settings for administrators only and require an admin password. The default password is “admin.”

To navigate to the Advanced Settings page:
1. Press the Menu soft key to open the main menu
2. Use the keys to navigate to Settings and press to select
3. Select Advanced and press OK to select
4. Enter administrator password and the OK soft key to confirm
To reset the phone to factory settings:

1. From Advanced Settings, scroll to Reset & Reboot and press OK.

2. Select **Reset to factory settings** and press OK.
**Features**

**Accessibility**
- PoE support

**Display and input**
- Six line keys (three-page view)
- Dual-color (red or green) illuminated LEDs
- Illuminated Mute, Headset, Hands-Free speakerphone keys

**Network**
- Advanced Calling (HD Voice) technology
- Dual-port Gigabit Ethernet
- IPv6
- SIP v1 (RFC2543), v2 (RFC3261)
- Supports bridging that allows T41P, T41S, T41SW, T42S, T46G, T46GW, T46SW and T49G to monitor incoming calls
- Transport Layer Security (TLS)
- HD Voice

**Applications and software**
- One Talk compatible

**Form factor**
- 1 x RJ12 (6P6C) EHS port
- 1 x RJ9 (4P4C) handset port
- 1 x RJ9 (4P4C) headset port
- 2 x RJ45 10/100 M Ethernet ports
- Desk phone
- Integrated stand with two adjustable angles
- Message Waiting Indicator (MWI)
- Power over Ethernet (IEEE 802.3af), Class 2
- Wall mountable

**Product**
- Full-duplex, hands-free speakerphone with AEC
- Mute, Auto Answer, Do Not Disturb
- Manual or automatic date/time setting

---

**Accessibility features**

**For hearing-impaired users**

<table>
<thead>
<tr>
<th>Feature</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjustable ringtone and volume</td>
<td>Choice of a variety of ringtones. Volume of the ringer can also be changed to suit needs.</td>
</tr>
<tr>
<td>Adjustable call volume</td>
<td>While on a call, raise or lower the volume of the voice on the far end and of other phone sounds heard.</td>
</tr>
<tr>
<td>Visual notifications</td>
<td>Indicators on the phone screen, such as flashing bars or icons, indicate when calls are incoming or outgoing, or if a call is active or held. Indicators can also indicate phone status and if certain features are activated.</td>
</tr>
<tr>
<td>Electronic hookswitch support</td>
<td>When using a headset that supports electronic hookswitch (EHS), controls on the headset can answer and end calls. In addition, call volume can be controlled and calls may be able to be muted from the headset.</td>
</tr>
<tr>
<td>Headset memory mode</td>
<td>Headset can be set up to take all calls.</td>
</tr>
<tr>
<td>Hearing-aid compatible (HAC) handsets</td>
<td>The standard headset for One Talk desk phones is not fully HAC compatible. If customers require HAC-compliant handsets, they can be provided by Verizon.</td>
</tr>
<tr>
<td>Visual Message Waiting Indicator</td>
<td>An indicator light on the phone indicates that new messages are waiting. Icons on the phone screen also indicate that the phone has new messages.</td>
</tr>
</tbody>
</table>
For vision-impaired and blind users

<table>
<thead>
<tr>
<th>Feature</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjustable backlight settings</td>
<td>Change the backlight setting of the screen by adjusting backlight settings.</td>
</tr>
<tr>
<td>Tactile 5 key with raised bumps</td>
<td>The 5 key has bumps that let users easily discern the position of other keys on the keypad.</td>
</tr>
<tr>
<td>Large keys</td>
<td>Large keys on the phone console enable easy access to phone features and functions.</td>
</tr>
<tr>
<td>Physical line keys</td>
<td>Phones have physical line keys to answer and end calls.</td>
</tr>
<tr>
<td>Variety of feature keys to press</td>
<td>Many features are accessible by pressing feature keys on the phone console.</td>
</tr>
<tr>
<td>Tactile-discernible number, feature and navigation keys</td>
<td>Keys on the phone console are easily discernible by their size and shape.</td>
</tr>
<tr>
<td>Illuminated feature keys</td>
<td>Many feature keys are illuminated when activated, providing alerts when a feature is enabled.</td>
</tr>
</tbody>
</table>

For mobility-impaired users

<table>
<thead>
<tr>
<th>Feature</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dedicated headset jack that enables the auto-answer function</td>
<td>Headset can be set up to take all calls.</td>
</tr>
<tr>
<td>Touch screen</td>
<td>Certain One Talk phones have large touch screens to tap, swipe and press to perform phone functions and activate features.</td>
</tr>
<tr>
<td>Built-in speakerphone</td>
<td>A built-in speakerphone allows users to use the phone without having to use a handset or headset.</td>
</tr>
<tr>
<td>Adjustable phone stand</td>
<td>One Talk phones have adjustable stands, so the phone can sit at a comfortable angle on the desktop.</td>
</tr>
</tbody>
</table>

Compatible accessories

<table>
<thead>
<tr>
<th>EXP40</th>
<th>EXP40 Button Expansion Module</th>
</tr>
</thead>
<tbody>
<tr>
<td>WF40</td>
<td>WF40 Wi-Fi USB Stick</td>
</tr>
<tr>
<td>WF50</td>
<td>WF50 Wi-Fi USB Stick</td>
</tr>
<tr>
<td>BT40</td>
<td>BT40 Bluetooth® USB Stick</td>
</tr>
<tr>
<td>EHS36</td>
<td>EHS36 IP Phone Wireless Headset Adapter</td>
</tr>
<tr>
<td>T46GWMB</td>
<td>T46G Wall Mount Bracket</td>
</tr>
<tr>
<td>EXP40WMB</td>
<td>EXP40 Wall Mount Bracket</td>
</tr>
<tr>
<td>PS5V2000</td>
<td>T46G Power Supply</td>
</tr>
<tr>
<td>CORD</td>
<td>Replacement Handset Cord</td>
</tr>
<tr>
<td>CORD</td>
<td>Replacement Handset Cord</td>
</tr>
<tr>
<td>T46GHS</td>
<td>T46G Replacement Handset</td>
</tr>
</tbody>
</table>

Visit the Verizon Wireless website for a list of compatible headsets from popular manufacturers.
Important customer information

To avoid electric shock, use caution when connecting cables. For example, do not connect safety extra-low voltage (SELV) circuits to telephone-network voltage (TNV) circuits. LAN ports contain SELV circuits, and WAN ports contain TNV circuits. Some LAN and WAN ports both use RJ-45 connectors.

To avoid electric shock, do not operate the product or connect or disconnect cables during electrical storms. To avoid electric shock, do not use this product in or near water.

To reduce the risk of fire or overheating, keep this product in well-ventilated areas, away from radiators or other heat sources. Do not block cooling vents.

The plug-socket combination must be accessible at all times because it serves as the main power-disconnecting device.

Use only the manufacturer-provided AC adapter approved for use with this product. Use of another AC adapter may cause a fire or explosion.

This product relies on short-circuit (overcurrent) protection installed in your home or office. Ensure that a fuse or circuit breaker no larger than 120 VAC, 15A U.S. is used on the phase conductors (all current carrying conductors).

Unplug this product from the wall outlet and refer servicing to qualified service personnel under the following conditions:

1. When the power cord or plug is damaged or frayed
2. If liquid has been spilled into the product
3. If the product has been exposed to rain or water
4. If the product does not operate normally when the operating instructions are followed. Adjust only those controls that are covered by the operating instructions, since improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the product to normal condition

WEEE warning

To avoid the potential effects on the environment and human health as a result of the presence of hazardous substances in electrical and electronic equipment, end users of electrical and electronic equipment should understand the meaning of the crossed-out wheeled bin symbol. Do not dispose of WEEE as unsorted municipal waste and collect such WEEE separately.

Customer feedback

We are striving to improve our documentation quality, and we appreciate your feedback. Email your opinions and comments to docsfeedback@yealink.com

GNU GPL information

Yealink SIP VP-T46SW IP phone firmware contains third-party software under the GNU General Public License (GPL). Yealink uses software under the specific terms of the GPL. Please refer to the GPL for the exact terms and conditions of the license.

The original GPL license and source code of components licensed under GPL and used in Yealink products can be downloaded online: http://www.yealink.com/GPLOpenSource

Copyright

Copyright © 2018 Yealink Network Technology CO., LTD. All rights reserved. No parts of this publication may be reproduced or transmitted in any form or by any means, electronic or mechanical, photocopying, recording, or otherwise, for any purpose, without the express written permission of Yealink Network Technology CO., LTD. Under the law, reproducing includes translating into another language or format.

When this publication is made available on media, Yealink Network Technology CO., LTD. gives its consent to downloading and printing copies of the content provided in this file only for private use but not for redistribution. No parts of this publication may be subject to alteration, modification or commercial use. Yealink Network Technology CO., LTD. will not be liable for any damages arising from use of an illegally modified or altered publication.

Warranty

The specifications and information regarding the products in this guide are subject to change without notice. All statements, information and recommendations in this guide are believed to be accurate and presented without warranty of any kind, express or implied. Users must take full responsibility for their application of products.

Yealink Network Technology CO., LTD. makes no warranty of any kind with regard to this guide, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Yealink Network Technology CO., LTD. shall not be liable for errors contained herein nor for incidental or consequential damages in connection with the furnishing, performance or use of this guide.

Important 911 emergency response information

If you call 911, emergency service responders will be sent to the registered location you provided when you provisioned this phone. An incorrect address could result in incorrect routing of 911 calls and dispatch of emergency personnel to the wrong location, so please contact us if your registered location is not accurate.

Data and voice functionality (including the ability to make and receive 911 calls) will not be available during a power outage, broadband connection failure or other service disruption. Neither Verizon Wireless nor any of its affiliates shall be liable for any service outage and/or inability to access emergency service personnel, nor shall Verizon Wireless or any of its affiliates be responsible for the acts or omissions of emergency response center personnel.
Important safety precautions

Please read the following important safety notices and instructions before installing or using the product.

- A DANGER warning refers to situations that could cause bodily injury
- A CAUTION warning refers to situations that could result in equipment malfunction or damage

1. Follow all warnings and instructions marked on the product
2. Unplug this product from the wall outlet before cleaning
3. Do not use liquid cleaners or aerosol cleaners. Use an antistatic cleaning pad for cleaning
4. Do not use this product near water
5. Do not place this product on an unstable cart, stand or table. If the product falls, it could be seriously damaged
6. This product should be operated using the type of power indicated on the marking label. If you are not sure of the type of power available, consult your dealer or local power company
7. Do not allow anything to rest on the power cord. Do not locate this product where people will walk on the cord
8. Never push objects of any kind into this product through cabinet slots as they may touch dangerous voltage points or short out parts that could result in a fire or electric shock
9. Never spill liquid of any kind into or onto the product
10. Do not attempt to service this product yourself, as opening or removing covers may expose you to dangerous voltage points or other risks
11. Refer all questions regarding servicing of this product to qualified service personnel

Danger—electric shock and fire

Electric current from power, telephone and communication cables is hazardous and could result in electric shock and/or fire.

Learn more:
For more information, visit onetalk.com
T46S desk phone navigation guide (soft key menu A)
This navigation guide shows the hierarchy of screens for the Soft Key menu. You can refer to this diagram for a visual representation of the flow of the soft key screens and as a reference guide when you need to locate specific menu items.
**T46S desk phone navigation guide (soft key menu B)**

This navigation guide shows the hierarchy of screens for the Soft Key menu. You can refer to this diagram for a visual representation of the flow of the soft key screens and as a reference guide when you need to locate specific menu items.
T46S desk phone navigation guide (soft key menu)

This navigation guide shows the hierarchy of screens for the Soft Key menu. You can refer to this diagram for a visual representation of the flow of the soft key screens and as a reference guide when you need to locate specific menu items.